
Report on material decisions of the Special Purposes Committee

From: Ms. Katherine Morrow, President and Chair of the Special Purposes Committee.

The Special Purposes Committee met in a hybrid manner on Wednesday, 11 September 2024. The agenda items below reflect the material decisions made by the Committee at its meeting on 11 September. The agenda from the meeting can be found in Appendix 1.

Agenda Item E Appointments to Advisory Committees

The term of office of an external member of the Audit and Risk Committee, Mr. Liam Burke, expired on 18 September 2024. Mr Burke has served two terms on the Committee. Therefore, it is necessary to appoint a new external member to the Audit and Risk Committee.

An Expression of Interest was issued in 2023, following which a panel of five potential external members, approved by the SPC on 14 April 2023 and Council on 27 April 2023, was established. The panel was created to allow external members to be selected and appointed to the Audit and Risk Committee as and when vacancies arose. The panel is due to remain in place until March 2025, after which date it will be dissolved.

Following a discussion with the Chair of the Audit and Risk Committee, Anna Donegan, one of the panel members, has been selected and is being recommended for appointment to the Audit and Risk Committee for a term of three years.

Separately, the term of office of Council member Paula Barry Walsh will expire on 5 October 2024. As Ms Barry has only served one term of office, she is eligible for reappointment for a second term.

Paula Barry Walsh has served one term on the Audit and Risk Committee (two years) and has confirmed that she would be willing to serve a second term, subject to the approval of the SPC and Council. If appointed, she will serve another term of two years (or until she ceases to be a member of the Council, whichever occurs first).

The Committee agreed to recommend to Council the appointment of Ms Anna Donegan and the reappointment of Ms Paula Barry Walsh to the Audit and Risk Committee by email.

Agenda Item F

(i) Appointments to Disciplinary Committees

The Committee was advised that following the resignation of the Chair of the Preliminary Proceedings Committee (PPC), it is now necessary to appoint a new Chair. An EOI was completed in 2023 for Chairs and Acting Chairs of the Disciplinary Committees and a panel was established. One of the Acting Chairs of PPC was on this panel and this candidate was before the Committee for consideration. A second

written application, that had been submitted by another Acting Chair of PPC subsequent to the Chair's resignation, was also before the Committee in the interests of transparency. Following discussion, the Committee agreed that, in line with due process, the candidate from the established panel would be recommended for approval as Chair. The Committee agreed to recommend the appointment of Mr. Hugo Bonar to Council as Chair of the PPC. The Committee was advised that a new Acting Chair would be appointed to the PPC Committee from the panel established of Chairs and Acting Chairs in due course.

(ii) EOI for Disciplinary Committees

The Committee was advised that following the expiration of the previous panel for Disciplinary Committees, an EOI was issued to establish a new panel from which vacancies on any of the PSI Disciplinary Committees can be filled. An Assessment Panel reviewed the applications received and recommended a shortlist to be appointed to the PSI Disciplinary Committee Panel. The SPC were asked to consider recommending to Council at their meeting on 3 October the appointment of the individuals on the shortlist to the PSI Disciplinary Committee Panel. The committee noted that no panel candidates would be appointed to a disciplinary committee without further approval from Council.

The Committee discussed the nominees on the shortlist. The Committee was advised that, since the beginning of the EOI process, one of the pharmacy owners has now resigned as a director and will now go forward as a pharmacist member on the panel. The Committee discussed the qualifying criteria for future EOI processes, and it was agreed that this will be reviewed following the discussions. Following discussion, the Committee agreed to recommend the approval of the panel for Disciplinary Committees to Council at their meeting on 3 October. The Committee recommended that the panel remain in place for two years where approved by Council.

Appendix 1



Agenda for the Special Purposes Committee

Meeting 11 September 09.30

Location: Online – MS Teams

Colour code: **Red**—for decision; **Green**—for discussion; **Blue**—for information

<u>Indicative Time</u>	<u>Item Descriptor and Presenter</u>		
09:30am	A	Apologies	President
09:35am	B	Declaration of Interests (See Appendix A)	President
09:40am	C	Approval of Meeting Agenda	President
09:45am	D	Request for Approval of the draft Minutes of the Meeting of the Special Purposes Committee held on 20 February 2024	President
09:50am	E	Appointments to Advisory Committees	Head of Governance and Programme Delivery
10:00am	F	(i) Appointments to Disciplinary Committees (ii) EOI for Disciplinary Committees	Head of Governance and Programme Delivery
10:20am	G	Annual Performance Review of Council and Committees	Head of Governance and Programme Delivery
10:35am	H	Council Training for 24 October	President
10:45am	I	Operational/HR Update	Registrar
11:25am	J	AOB Hold an in person SPC meeting - President	

We anticipate the meeting should end at approximately: 11:00

Next Meeting Dates:

Wed 13 November

The President

