

Agenda for Public Council Meeting No.146
08:30 am Thursday, October 3rd, 2024
Location: In person at PSI House

Colour code: Red—for decision; Green—for discussion; Blue—for information

<u>Indicative Times</u>	<u>Item and Presenter</u>		
08:30 am	A	Apologies	President
08:31 am	B	<p>Declaration of Interests (please refer to Appendix A)</p> <p>Paragraph 9 of Schedule 1 to the Pharmacy Act 2007, deals with the necessary disclosure of certain interests by members of the Council and by members of its various committees. Those requirements are also reflected in the Code of Conduct adopted for Council members which also requires that they “be honest and open with regard to conflicts of interest (either real or perceived). Members must not use their position for personal gain in either business, political or social relationships. Therefore, a member who has, or may be perceived to have, such a personal interest in a particular matter under consideration should declare that interest, withdraw from all discussions relating to it and take no part in any vote on such matter.”</p> <p>A copy of paragraph 9 of Schedule 1 to the Act, relating to the disclosure of certain interests is therefore included as Appendix A and all members of the Committee are strongly advised to familiarise themselves with its contents.</p>	President
08:32 am	C	Request for approval from Council of the draft Minutes of public Council meeting No.145.	President
08:34 am	D	Agreement on the Meeting Agenda.	President

E. Updates and Items from the Registrar			
08:35 am	E.1	Registrar’s Report.	Registrar

08:50 am	E.2	Update on Q3 implementation of the Service Plan 2024.	Registrar
09:00 am	E.3	Update on the development of the PSI Corporate Strategy 2025-2028 (a) Review of feedback received on the draft PSI Corporate Strategy following public consultation. (b) Request for approval of the draft Corporate Strategy 2025-2028 for submission to the Minister for Health.	President

F. Business Transformation Project Programme Board

09:15 am	F.1	Report to Council from the Business Transformation Project Programme Board.	G. Power
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G. Performance and Resources Committee

09:20 am	G.1	Report to Council from the Performance & Resources Committee.	A. McGarry
09:25 am	G.2	Request for Approval from Council of Management Accounts to 30 June 2024 plus year-end forecast.	A. McGarry

H. Regulatory and Professional Policy Committee

09:35 am	H.1	Report to Council from the Regulatory and Professional Policy Committee.	R. O'Donnell
9:40 am	H.2	Request for Approval from Council of the themes underpinning a future model of CPD for pharmaceutical assistants.	R. O'Donnell
9:50 am	H.3	Request for Approval from Council of Accreditation Panel for MPharm visits to the National University of Ireland, Galway (NUIG).	R. O'Donnell
9:55 am	H.4	Quarterly Update on the Operation of the IIOP	R. O'Donnell
10:00 am	H.5	Codeine Specialist Surveyor Report	R. O'Donnell

I. Audit & Risk Committee			
10:05 am	I.1	Report to Council from the Audit & Risk Committee.	G. Campbell

J. Special Purposes Committee			
10:10 am	J.1	Report to Council from the Special Purpose Committee.	President
10:15 am	J.2	Request for Approval from Council of Appointment and re-Appointment to the Audit & Risk Committee	President
10:20 am	J.3	<p>(a) Request for Approval from Council of Appointments to the PSI's Disciplinary Committee Panel.</p> <p>(b) Request for Approval from Council of Appointment of Chair of the Preliminary Proceedings Committee (PPC).</p>	President

K. Any Other Business			
10:30 am	K.1	As tabled under Item D.	President

Ms. Joanne Kissane

Registrar & Chief Officer

We anticipate the Council meeting will finish at approximately 10:40 am.

Council is next scheduled to convene on Thursday, 24th October, 2024.

APPENDIX A

Pharmacy Act 2007 Schedule 1, Section 9: Disclosure of certain interests

9. (1) In this paragraph— “connected relative”, in relation to a person, means a spouse, a man and woman who are not married to each other but are cohabiting as husband and wife, parent, brother, sister, child or spouse of a child of the person;

“meeting” means a meeting of the Council or of a committee of the Council;

“member” includes a member of a committee of the Council;

“specified matter” means—

- (a) an arrangement to which the Council is a party or a proposed such arrangement, or
- (b) a contract or other agreement with the Council or a proposed such contract or agreement.

(2) A member present at a meeting where a specified matter arises who, otherwise than in his or her capacity as a member, has an interest in that matter—

- (a) shall at the meeting, disclose that fact and the extent of the interest,
- (b) may not influence or seek to influence a decision to be made in relation to the matter,
- (c) shall absent himself or herself from the meeting or that part of the meeting during which the matter is being discussed,
- (d) may not vote on a decision relating to the matter, and
- (e) may not take part in any further deliberation of the Council or any of its committees relating to the matter.

(3) For the purposes of this paragraph, but without prejudice to the generality of *subparagraph (2)*, a member shall be regarded as having an interest in a matter if a connected relative of that member or a nominee of either of them has such an interest.

(4) The disclosure shall be recorded in the minutes of the meeting and, for as long as the specified matter is being dealt with by the meeting, the member making the disclosure may not be counted for the purposes of determining the presence of a quorum for the meeting.

(5) The question of whether a member’s course of conduct, is or would be a contravention of *subparagraph (2)* shall be determined by the chair, whose decision shall be final, and the particulars of the determination shall be recorded in the minutes of the meeting.

(6) Where the member referred to in *subparagraph (4)* is the chair, the meeting shall choose another member to chair it for the purposes of the determination.

(7) If satisfied that a member has contravened *subparagraph (2)*, the Minister may remove the member from office and that person is then disqualified from office.