

Agenda for Public Council Meeting No.148
14:00 Thursday, December 12th, 2024
Location: In person at PSI House

Colour code: Red—for decision; Green—for discussion; Blue—for information

<u>Indicative Times</u>	<u>Item and Presenter</u>		
14.00	A	Apologies	President
14.01	B	<p>Declaration of Interests (please refer to Appendix A)</p> <p>Paragraph 9 of Schedule 1 to the Pharmacy Act 2007, deals with the necessary disclosure of certain interests by members of the Council and by members of its various committees. Those requirements are also reflected in the Code of Conduct adopted for Council members which also requires that they “be honest and open with regard to conflicts of interest (either real or perceived). Members must not use their position for personal gain in either business, political or social relationships. Therefore, a member who has, or may be perceived to have, such a personal interest in a particular matter under consideration should declare that interest, withdraw from all discussions relating to it and take no part in any vote on such matter.”</p> <p>A copy of paragraph 9 of Schedule 1 to the Act, relating to the disclosure of certain interests is therefore included as Appendix A and all members of the Committee are strongly advised to familiarise themselves with its contents.</p>	President
14.02	C	Request for approval from Council of the draft Minutes of public Council meeting No.146.	President
14.04	D	Agreement on the Meeting Agenda.	President

E. Updates and Items from the Registrar			
14.05	E.1	Registrar's Report.	Registrar
14.20	E.2	Q4 update on implementation of Service Plan 2024	Registrar
14.30	E.3	<p>Request for Approval from Council of the PSI 2025 Service Plan and Budget</p> <p>(a) Recommendation of the Performance and Resources Committee on the PSI Budget 2025.</p> <p>(b) Request for Approval from Council of the PSI's 2025 Service Plan and Budget.</p>	Registrar/A McGarry
14.40	E.4	Request for approval from Council of the draft Corporate Strategy 2025-2028 following review by the Minister for Health.	President
15.00	E.5	Request for Approval from Council of the Appointment of a Returning Officer and Alternate Returning Officer for the Election of Council pharmacist members in 2025.	President

F. Business Transformation Project Programme Board			
15.05	F.1	Report to Council from the Business Transformation Project Programme Board.	G. Power

G. Performance and Resources Committee			
15.10	G.1	Report to Council from the Performance and Resources Committee.	A. McGarry
15:15	G.2	Request for Approval from Council of Management Accounts to 30 September 2024.	A. McGarry
15.20	G.3	Request for Approval from Council of Updated Reserves Policy.	A. McGarry
15:30	G.4	Request for Approval from Council of Updated Treasury Management Policy.	A. McGarry
15:40	G.5	Request for Approval from Council of the Winding up of a Pension Scheme established prior to the Pharmacy Act 2007.	A. McGarry
15:45		Comfort Break	

H. Regulatory and Professional Policy Committee			
15:55	H.1	Report to Council from the Regulatory and Professional Policy Committee.	R. O'Donnell
16:00	H.2	Request for Approval from Council of Updated TCQR Route Policy.	R. O'Donnell
16:10	H.3	Request for Approval from Council of Revised PSI Fees Rules to be submitted for Public Consultation.	R. O'Donnell
16:20	H.4	Request for Approval from Council of Accreditation Panel for MPharm visits.	R. O'Donnell
16:25	H.5	Request for Approval from Council of PSI (Registration) Rules Amendments for Public Consultation.	R. O'Donnell
16:35	H.6	Request for Approval for approval from Council of PSI (CPD) Rules Amendments for Public consultation.	R. O'Donnell
16:50	H.7	Request for Approval from Council of draft IOP Annual Work Plan 2025.	R. O'Donnell
16:55	H.8	Request for Approval from Council for Suspension of Practice Review 2025.	R. O'Donnell

I. Audit & Risk Committee			
17:00	I.1	Report to Council from the Audit and Risk Committee.	G. Campbell
17:05	I.2	Request for Approval from Council of Anti-Fraud and Corruption Policy.	G. Campbell
17:15	I.3	Request for Approval from Council of updated Safety Statement	G. Campbell
17:25 pm	I.4	Request for Approval from Council, via Email, of the Process for the Appointment of an External Auditor.	G. Campbell

J. Special Purposes Committee			
17:30	J.1	Report to Council from the Special Purpose Committee.	President

17.35	J.2	Request for Approval from Council for (a) Appointment to the Board of the Business Transformation Programme (BTP) (b) Appointment to PSI Disciplinary Committees (c) Appointment to PSI Advisory Committees	President
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K. Any Other Business			
17.45	K.1	AOB	President

Ms. Joanne Kissane

Registrar & Chief Officer

We anticipate the Council meeting will finish at approximately 17.50 pm.

Council is next scheduled to convene on Thursday, 30th of January, 2025.

APPENDIX A

Pharmacy Act 2007 Schedule 1, Section 9: Disclosure of certain interests

9. (1) In this paragraph— “connected relative”, in relation to a person, means a spouse, a man and woman who are not married to each other but are cohabiting as husband and wife, parent, brother, sister, child or spouse of a child of the person;

“meeting” means a meeting of the Council or of a committee of the Council;

“member” includes a member of a committee of the Council;

“specified matter” means—

- (a) an arrangement to which the Council is a party or a proposed such arrangement, or
- (b) a contract or other agreement with the Council or a proposed such contract or agreement.

(2) A member present at a meeting where a specified matter arises who, otherwise than in his or her capacity as a member, has an interest in that matter—

- (a) shall at the meeting, disclose that fact and the extent of the interest,
- (b) may not influence or seek to influence a decision to be made in relation to the matter,
- (c) shall absent himself or herself from the meeting or that part of the meeting during which the matter is being discussed,
- (d) may not vote on a decision relating to the matter, and
- (e) may not take part in any further deliberation of the Council or any of its committees relating to the matter.

(3) For the purposes of this paragraph, but without prejudice to the generality of *subparagraph (2)*, a member shall be regarded as having an interest in a matter if a connected relative of that member or a nominee of either of them has such an interest.

(4) The disclosure shall be recorded in the minutes of the meeting and, for as long as the specified matter is being dealt with by the meeting, the member making the disclosure may not be counted for the purposes of determining the presence of a quorum for the meeting.

(5) The question of whether a member’s course of conduct, is or would be a contravention of *subparagraph (2)* shall be determined by the chair, whose decision shall be final, and the particulars of the determination shall be recorded in the minutes of the meeting.

(6) Where the member referred to in *subparagraph (4)* is the chair, the meeting shall choose another member to chair it for the purposes of the determination.

(7) If satisfied that a member has contravened *subparagraph (2)*, the Minister may remove the member from office and that person is then disqualified from office.